**RASKELF PARISH COUNCIL**

**MINUTES OF THE MEETING HELD IN RASKELF VILLAGE HALL
ON MONDAY 6th July 2023 at 7.00PM**

**PRESENT**: Councillors: Guy Brown (Chairman), Charlotte Cope, Peter Sigsworth, Nick Dixon, Cllr Alyson Baker and 3 members of the public.

Clerk: Sandra Windross

Public Forum

No matters were discussed in the public forum.

**1. Apologies**

Apologies were received from Cllr Hawkhead.

**2. Declarations of Interest**

02.01 To receive any declarations of interest not already declared under the Council’s Code of Conduct or members Register of Disclosable Pecuniary interest and the receive and consider any applications for dispensation. **None**

**3. Minutes of the meeting held on 15 May 2023**

The above minutes of the meeting were approved by Council and signed as a true record by Cllr Brown Chairman.

**4. To receive information on the following ongoing issues and decide further action where necessary**

There were no outstanding issues discussed.

**5. NYCC matters**

5.1 Three Parishioners were in attendance at the meeting regarding Springhead Track, Raskelf which they understood it to be an adopted highway and maintained by North Yorkshire Council, they understand a gate is to be erected which will obstruct the track, recent passing places have also been put in place which they wondered if planning permission is required to do this. They are concerned as traffic is speeding along this track and there are children playing, hedges are overgrown which restricts visibility. It was agreed that their concerns should be brought to the attention of North Yorkshire Council as the Parish Council do not have any control over the adopted roads of North Yorkshire Council. Cllr Baker was present and she advised she would pass on their concerns to highways, and suggested maybe slow down signs can be placed on the lane and the hedges cut to give a better view.

5.2 The Locality Budget Grant acceptance forms were completed and signed by Cllr Guy Brown and Cllr Charlotte Cope.

**6. Planning Matters**

**6.1 The following planning applications were considered:**

**ZB20/02910/DCN** application for the discharge of condition no. 3 (levels) 4 (materials) 5 (Arborcultural statement) 8 (Drainage) 9 (Public Sewer) and 13 (Management construction) for previously approved on appeal application 20/02910/FUL Nova The Green Raskelf York – Council had no problem with this application.

6.2 **The following decisions notices were noted:**

**23/00361/FUL** proposed new orangery new secure garage building, new access, new first floor terrace to existing dwelling Newstead New Road, Raskelf, York – **Permitted**

**23/00311/FUL** construction of a building for storage of solid dam yard manure Cold Harbour Farm, New Road, Raskelf YO61 3NH – **Permitted**

**7. The Pinfold**

We are just waiting for advice from YLCA regarding signature of the Transfer document, it was agreed to Agenda for the next meeting.

**8. Financial Matters**

**8.1 T**he Annual Internal Audit report for 2022/23 included at page 3 of the Annual Governance and Accountability Return 2022/23.was approved and signed by the Clerk and Chairman.

8.2 Council approved Section 1 – Annual Governance Statement 2022/23 for Raskelf Parish Council on page 5 of the Annual Governance and Accountability Return 2022/23

8.3 Council approved Section 2 – Accounting Statements 2022/23 for Raskelf Parish Council on page 6 of the Annual Governance and Accountability Return 2022/23

8.4 Council approved the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, S12020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and The Transparency code for Small Authorities

8.5 Payment of accounts, the following accounts were approved for payment:

 Clerks salary and expenses £361.61

 Printerland grant provided for the production of the Village Newsletter £1150.44

 C & G B Associates Audit fees £150.00

 Community Heartbeat Trust £68.34

Easingwold & Raskelf PCC £1674.00 this was for the grant to the church for the repair of the Lychgate.

**8.6** The Clerk presented a bank reconciliation which was accepted.

8.7 Grant Applications – An application was received for the purchase of a new mower to cut the grass at the sports field/village hall. It was agreed to make a grant of £3600.00.

**9. Correspondence to Note/Discuss and Action**

Various e-mails from YLCA advising of Branch Meetings and White Rose Updates

**10. Minor matters and Agenda Items for the next meeting**

Planting of Acer to commemorate the Platinum Jubilee and the erect of a plaque.

**11.** The meeting closed at 8.10 pm the next meeting was scheduled for 4 September 2023 at 7.30pm in the village hall.